YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution   Government Degree College,
                                                Palakonda

- Name of the Head of the institution   Dr P Krishna Rao

- Designation   Principal

- Does the institution function from its own   Yes
  campus?

- Phone no./Alternate phone no.   08941260270

- Mobile No: 9440258086

- Registered e-mail   palakonda.jkc2@gmail.com

- Alternate e-mail   krishnaraopappala99@gmail.com

- Address   Near DSP Office, Palakonda,
                                                 Srikakulam District

- City/Town   Palakonda

- State/UT   Andhra pradesh

- Pin Code   532440

2.Institutional status

- Affiliated / Constitution Colleges

- Type of Institution   Co-education

- Location   Rural

- Financial Status **UGC 2f and 12(B)**

- Name of the Affiliating University **Dr BR Ambedkar University, Srikakulam**

- Name of the IQAC Coordinator **Dr B Prabhakara Rao**

- Phone No. **08941260270**

- Alternate phone No. **9959686743**

- Mobile **8074757986**

- IQAC e-mail address **palakonda.jkc2@gmail.com**

- Alternate e-mail address **krishnaraopappala99@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year) http://gdcplkd.com/

4.Whether Academic Calendar prepared during the year? **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: http://gdcplkd.com/

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**C**	**.637**	**2006**	**21/05/2006**	**20/05/2011**
Cycle 2	**B**	**2.17**	**2016**	**26/08/2016**	**25/08/2021**

6.Date of Establishment of IQAC **08/06/2006**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institutional	**RUSA**	**RUSA**	**2019-20**	**Nil**

8.Whether composition of IQAC as per latest NAAC guidelines **Yes**

- Upload latest notification of formation of [View File](#)

IQAC

9.No. of IQAC meetings held during the year   5

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?   No

- If No, please upload the minutes of the meeting(s) and Action Taken Report   View File

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?   No

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. Covid awareness programmed was conducted. 2. During the pandemic condition, online classes were conducted regularly as per timetable. 3. Study material in the form of PPts, Videos, PDFs were provided to students through Google classroom and Whats app. 4. Awareness programmed such as Antidrug, Anti ragging, judicious usages of water. 5.ODF survey was conducted. 6.Days Celebrations 7. Best practices were conducted.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Bridge classes and induction programe for the students were conducted departmentwise	Students were enabled backward topics/ subjects in previous classes
Online classes and ICT classes were conducted	Students were acquired knowledge subject papers through online classes and ICT classes
LMS content development	Lecturers prepared well being LMS content to the students and upload into CCE website
To organize to industrial,study/ field visits	Various departments conducted fieldtrips and industrial visits. Students are enabled experential learning through field projects.learning through
To organize the guest lectures and extension lectures	Students got more knowledge from various lecturers.
Mentor-mentee system	Mentor system is continued to help the students to set their academic target.

13.Whether the AQAR was placed before statutory body?   **Yes**

- Name of the statutory body

Name	Date of meeting(s)
Staff council	08/06/2006

14.Whether institutional data submitted to AISHE

Part A

Data of the Institution

1.Name of the Institution	Government Degree College, Palakonda
• Name of the Head of the institution	Dr P Krishna Rao
• Designation	Principal
• Does the institution function from its own campus?	Yes
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• Mobile No:	9440258086
• Registered e-mail	palakonda.jkc2@gmail.com
• Alternate e-mail	krishnaraopappala99@gmail.com
• Address	Near DSP Office, Palakonda, Srikakulam District
• City/Town	Palakonda
• State/UT	Andhra pradesh
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Cycle 2	B	2.17	2016	26/08/2016	25/08/2021

6.Date of Establishment of IQAC	08/06/2006

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• Upload latest notification of formation of IQAC	View File
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- Name of the statutory body

Name	Date of meeting(s)
Staff council	08/06/2006

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2021	30/03/2021

15.Multidisciplinary / interdisciplinary

Multidisciplinary and interdisciplinary can provide students with a more comprehensive understanding of their chosen field of study

and prepare them for a wide range of career opportunities. These approaches encourage collaboration and cross-disciplinary thinking, allowing students to explore different perspectives and broaden their knowledge base. Multidisciplinary programs bring together different disciplines to solve complex problems.

Environmental Studies Environmental audit courses incorporated in BZC, MPC, BA and BCom groups to provide a more comprehensive understanding of environmental issues.

16.Academic bank of credits (ABC):

Govt. DegreeCollege, Palakonda is planing to initiate academic bank of credits.

17.Skill development:

Skill development courses are an essential part of modern education. In today's rapidly evolving world, it is crucial for graduates to possess not only academic knowledge but also practical skills that are in high demand in the job market. Some of the most popular skill development courses offered in degree colleges include:

1. Communication Skills: Communication is a vital skill that is essential in any job or profession. Courses that focus on developing communication skills help students learn how to communicate effectively in different situations and with different types of people. Students got communication skills through community service projects introduced in end of Semester II.

2. ICT Skills: Information and communication and Technology skills have become a necessity in today's digital age. Courses that focus on developing digital skills help students learn how to use digital tools, software, and platforms to perform various tasks such as data analysis, web development, graphic design, and social media marketing. This ICT skill course was introduced in Semester II of 1st year programme.

3. Entrepreneurship: Entrepreneurship courses help students learn how to develop and launch new business ideas. These courses cover topics such as business planning, market analysis, financing, and marketing strategies. Plant nursery, Tourism guidance, Dairy technology, Solar energy, Financial marketing, Survey and reporting courses were

introduced for enhancing of entrepreneurship skills.

4. Leadership Skills: Leadership skills are critical for success in any profession. Courses that focus on developing leadership skills help students learn how to motivate and inspire others, communicate effectively, and make strategic decisions. this course introduced in semester III of 2nd year programme. In conclusion, skill development courses in students with the opportunity to gain practical skills that are in high demand in the job market. These courses help students become well-rounded professionals who possess not only academic knowledge but also practical skills that are essential for success in the workfor.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Integrating Indian knowledge systems into the education system can help to promote cultural diversity and ensure that students have a more holistic understanding of the world around them. Here are some ways to appropriately integrate Indian knowledge systems into education:

1. Teaching inTelugu languages: Telugu languages are rich in cultural and historical significance, and teaching in Telugu languages can help students to connect with their cultural heritage and understand concepts easily.

2. Incorporating telugu language into the curriculum: Integrating telugu into the curriculum can help students to understand and appreciate the literature in telugu.. This can be done by including local cultural festivals, traditions, and practices in the curriculum

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Outcome-based education (OBE) is a student-centered approach to education that focuses on defining the desired learning outcomes and designing the curriculum and teaching methods accordingly. Here are some ways to focus on OBE:

Define clear learning outcomes: The first step in OBE is to define clear and measurable learning outcomes that students are

expected to achieve. These outcomes should be aligned with the program goals and should be specific, measurable, achievable, relevant, and time-bound (SMART).

Design the curriculum around the learning outcomes: Once the learning outcomes have been defined, the curriculum should be designed around these outcomes. CBCS (choice bases credit system) is implimented in Gotvt Deree College, Palakonda. Our PEOs (Programme Educational Ibjectivies), Out come based POs (Programme Out Comes, COs (Course Outcomes) are disigned in our cirriculum plan. This means that each course and learning activity should be aligned with the learning outcomes, and students should be able to see how each course contributes to their overall learning goals.

Assess student learning: Assessment is an integral part of OBE, as it provides feedback to students and helps to ensure that they are achieving the desired learning outcomes. Assessment methods CIA (continues internal assessment), SEE (semester end examinations) was aligned with the learning outcomes and swas designed to measure student performance against these outcomes.

Use active learning strategies: Active learning strategies, such as ICT basesd learning, project-based learning, Internship based learning and collaborative learning are implimented in Goernment Degree College, Palakonda to promote student engagement and ensure that students are actively involved in the learning process. These strategies can also help to develop critical thinking and problem-solving skills, which are essential for achieving the learning outcomes.

Continuously improve the program: OBE is an iterative process, and programs were continuously reviewed and improved based on feedback from students and parents, teachers, almuni and other stakeholders. We used feedback system to refine the learning outcomes, curriculum, teaching methods, and assessment strategies to ensure that students are achieving the desired learning outcomes.

Focusing on OBE in Govermnet Degree college, Palakonda can help to ensure that students are achieving the desired learning outcomes and are prepared for success in their chosen careers.

20.Distance education/online education:

The COVID-19 pandemic has significantly impacted education

systems around the world. Here are some ways that Government Degree College, Palakonda implemented online education during the COVID-19 pandemic in the year 2020-21:

Rapidly develop an online platform: As the pandemic unfolded, Government Degree College, Palakonda rapidly developed an online platform such as Google meet Google class roomAnd whatsapp to deliver courses and maintain continuity of learning.

Adapt existing curriculum for online delivery: Government Degree College, Palakonda adapted the existing curriculum for online delivery by developing new instructional materials such as video lectures, sharing PPTs and PDFs.

Provide access to technology and internet: Government Degree College, Palakonda have provided access to technology and internet to Lecturers who may not have had access at home.

Support faculty and students: Government Degree College, Palakonda provided support to faculty and students through online training on how to deliver effective online classes, as well as support for students on how to use the online platform and participate in online discussions.

Ensure assessment integrity: Government Degree College, Palakonda have ensured assessment integrity by using proctoring software for online exams such as Google classroom and Google forms to conducting online assignments and assessments.

  Online education is a valuable tool for Government Degree College, Palakonda during the COVID-19 pandemic in the year 2020-21. By rapidly developing an online platform, adapting the curriculum for online delivery, providing access to technology and internet, supporting faculty and students, the college maintained continuity of learning and ensured that students were able to continue their education despite the challenges posed by the pandemic.

Extended Profile

1.Programme

1.1   **4**

Number of courses offered by the institution across all programs
during the year

File Description	Documents
Data Template	[View File](#)

2.Student

2.1   **448**

Number of students during the year

File Description	Documents
Data Template	[View File](#)

2.2   **330**

Number of seats earmarked for reserved category as per GOI/
State Govt. rule during the year

File Description	Documents
Data Template	[View File](#)

2.3   **106**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	[View File](#)

3.Academic

3.1   **18**

Number of full time teachers during the year

File Description	Documents
Data Template	[View File](#)

3.2   **22**

Number of Sanctioned posts during the year

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**4**

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	**448**

File Description	Documents
Data Template	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**330**

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	**106**

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	**18**

File Description	Documents
Data Template	View File

3.2 Number of Sanctioned posts during the year	**22**

File Description	Documents
Data Template	View File

4.Institution

4.1 Total number of Classrooms and Seminar halls	**9**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**67745**
4.3 Total number of computers on campus for academic purposes	**5**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The main objective of the college is to promote the Higher Education among the rural, poor and marginalized section of the area. The College promotes the students with quality of teaching and continuous evaluation process.Every teacher maintains semester wise teaching plan, teaching dairy and curriculam plan. The College implementsthe ICT based education, assignments, field trips, study projects, paper presentation in seminars, research activities, remedial classes for slow learners, bridge classes,virtual laboratories, clean and green programmes, Curricular and co-curricular activities. The College is affliated to Dr B R A U, Sriakulam and follows the curriculum prescribed by the university. Each department in the college prepares time tables as per the number of hours prescribed by the university. The institution is cladded virtual classrooms with ICT facilities that help in effective curriculum delivery.The principal and the academic coordinator regularly monitor the coverage of syallabus as per the timetable

prescribed and they suggest necessary steps to be taken up classes for covering the syllabus.Thus ,we followed effective curriculam by conducting mid examinations ,assignments and seminars to enhance the final results with a well planned documented process.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://drive.google.com/file/d/1XrJN16oj Z0S08QCFu8kBl- vYSLjEDenJ/view?usp=share_link

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

CIEis done in lucid and transparent way at the college level .As per the instruction of Dr.B.R.Ambedkar University , Etcherla , Srikakulam , every department in the college conducts two mid examinations under internal assessment and take the average of two mid examinations for 15 marks. In the rest of the 10 marks , 5 marks are earmarked for assignment/ stuent presentation/ field trips and other 5 marks are for viva and attendance.The schedule of the internal exams is circulated to the students at the beginning of the semester. In internal assessment, the student's progression is measured by taking the participation of the students in class level seminars , field trips, assignments, study projects and marks scored in Mid-I and Mid-II examinations. Every student submit their seminar papers, assignment books at the end of the semester. These internal marks are posted through online for the consideration of the university officials. These 25 marks are added with theory marks at the end of the final result of every semester. In addition to CIE, every department organises Elocution , Essay Writing, Quiz competitions and group discussion to assess the students' Communication skills, Interpersonal Skills and other life skills .

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	**Nil**

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

4

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

3

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

86/565

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

56

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The university integrates the courses relating to professional ethics, Gender, Human values and environmental under lifeskills and skill development courses. Asthe compulsory course like "HVPE" for the first semester is the important part of curriculum, the students can comprehened the importance of ethics and values in their personnel and professional life. This college observes the days of National and international importance.These kind of programmes cultivate the moral, ethical and social values among the students. This college comprises the women empowerment cell which ensures to solve girl student problems.The cell encourages girls to participate in sports and games at all levels. Subsequently, many students participated

and succeded in national level sports.Awarness about environment is necessary for the protection of future generation and survival of human life. The college celebrates the day of national importance as Earth day, Environmental day and Ozone day. The NSS volunteers actively participated in Environmental programmes. Seminars on Waste management, environmental protection, water conservation, prevention of plastic usage are conducted to promote awareness among the students.The college has botonical garden with several medicinal plants species and the students are actively involved in their maintaince of botanical garden neatly.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

0

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	No File Uploaded

1.3.3 - Number of students undertaking project work/field work/ internships

0

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	**No File Uploaded**

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows

B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://drive.google.com/file/d/1dVPv8JFQ7EhkTaFmm9ueu4yZMj4QoDC-/view?usp=share_link

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

220

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

185

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

As every class is heterogeneous, bifurcation of students in two advanced and slow learners is very much essential in teaching process. Hence, after completion of admissions every academic year, the students are classified into two categories by testing their previous knowledge. This categorisation helps the students and teacher to run the teaching learning smoothly. After identifying the students, special classes are taken for the dull students on par with the regular classes. In this regard, the faculty of our college conduct assignments, slip tests, mid-exams to assess the student's standards as and when necessary. After completion of bifurcation of the students, the following steps are taken by the faculty members. After administering the assessment tools, the institution should the faculty results to identify which students are performing at an advanced level and which are struggling. Based on the results of the assessments, the institution can plan special programs for advanced learners and slow learners. For advanced learners, these programs could

include honours courses, gifted and talented programs, and enrichment activities. For slow learners, the programs could include remedial courses, one-on-one tutoring, or specialized support services.

File Description	Documents
Link for additional Information	https://drive.google.com/file/d/1_--qjRYejpQIHfIu9ltzxEs17aAiwurP/view?usp=drivesdk
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
488	18

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

. Student Centric Approaches make the classes very effective in teaching and learning process. In order to improve students' role in the class, we need to adopt new methods in teaching. As much as possible, we need to minimise the usage of teacher's talk time rather than student's talk time. Participative learning, and problem-solving methodologies are becoming increasingly popular in educational settings as they are known to enhance learning experiences. Here are some ways in which these methods can be used to improve the learning experiences of students. Field trips, Field projects enhance the participation of the students in teaching learning process. As per the framework of NCF 2020, the APSCHE with the association of CCE and Dr.B.R. Ambedkar University, Etcherla, Srikakulam has imported Internship Programs and Community Service Projects in the Curriculum. Internships, CSPs and Field projects promote Experiential learning. Experiential learning is a hands-on approach that encourages students to learn by doing. It involves activities such as field trips, hands-on experiments,

simulations, and role-playing. Experiential learning helps students to apply theoretical concepts in real-world situations, which can make learning more engaging and relevant. It also promotes critical thinking and problem-solving skills.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	https://drive.google.com/file/d/1_5Ycv9vsy7VV07xZmjcMY2ISwFLBQ6Dc/view?usp=drivesdk

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

After Covid-19, the entire scenario of teaching learning process has metamorphosed into new shapes and got overwhelming changes in its form. The importance of Blended learning has influentially increased at all levels of teaching. This resulted the teachers to learn ICT based teaching and evaluation. Like blessing in disguise, it helped the teachers to acquire more technical skills. The students also are also habituated to listen the lesson through Online plot forms like Google Class, Google Meet, Zoom Meetings, G-Suit etc. Faculty of our college learnt how to use online resources such as e-books, videos, podcasts, and online The college adopts various effective teaching methodologies to impart knowledge and skills among the students of all classes. Use of ICT enabled teaching, e-learning resources and online courses are promoted by the college. In order to make teaching-learning process more outcome-oriented and student-centric, the College has facilitated the use of technology by providing Wi-fi to all the staff. This makes the classroom teaching methods more effective , relevant and contemporary. Various online plot form tools are being used in the teaching process for information exchange and minor evaluation.

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://docs.google.com/document/d/1_FyL7Y_ovaCm7_4wyGF31ZgzY56TKezU/edit?usp=drivesdk&ouid=101607395161928513380&rtpof=true&sd=true

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

17

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	[View File](#)
Circulars pertaining to assigning mentors to mentees	[View File](#)
mentor/mentee ratio	[View File](#)

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

18

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File](#)
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	[View File](#)

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

2

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

184

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Internal assessment is done in lucid and transparent way at the college level . Our college has an examination committee headed by a convener and a few members. It guides the faculty members in doing internal evaluation as and when necessary. As per the instruction of Dr.B.R.Ambedkar University , Etcherla , Srikakulam , every department in the college conducts internal assessment for 25 marks . The schedule of the internal exams is circulated to the students at the beginning of the semester. The mentors sensitise the students about different internal assessment methods that are being used and the way in which the internal assessment is being carried out in an efficient and transparent manner. In internal assessment, the student's progression is measured by taking the participation of the students in class level seminars , field trips, assignments, study projects and marks scored in Mid-I and Mid-II examinations. Every student submit their seminar papers,

assignment books at the end of the semester. These internal marks are posted through online for the consideration of the university officials. These 25 marks are added with theory marks at the end of the final result of every semester.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://drive.google.com/file/d/1ZuBXVHeYkbTTEPnwMRiaXb3qNJZRfx7k/view?usp=drivesdk

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Examinations system is the heart of the any academic institution. It is noted that the college must have a honest and committed examination body at the college level In order to conduct all kinds of internal examinations . Hence, a Committee has been constituted with a convener and a few members. This committee executes examination process abiding by the examinations rules and regulations of the university and college under the guidance of the Principal of the college. The committee takes all highest possible measures to conduct the exams in the best way without any bias, partiality and nepotism. This college is affiliated to Dr B..R.. Ambedkar University, Etcherla, Srikakulam. In accordance with the university academic calendar, the committee schedules internal exams timetable and conducts examinations. Every faculty member values answer papers and announces marks in the classroom. The committee takes care of the issues such as exam time table, i room planning and evaluation of scripts and entry of marks in the department and college marks register and university website portal as well. If students rises any objection in connection with uncovered questions, valuation and marks , the committee resolves the throug the mechanism of grievance redressal.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://drive.google.com/file/d/1_8fzpIe4rPxAx--OR1Pkm2-8zaxtFqaf/view?usp=drivesdk

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The College strongly agrees that the ultimate goal of any education is merely futile without achieving determined outcome at the end.The academic coordinator conducts a meeting and discusses Course Outcomes (COs), Program Outcomes (POs) and Program-Specific Outcomes (POs) of the college programs at the commencement of the academic year. The course outcomes of practical syllabus are also informed to the faculty and the students as well. Consequently, every department fixes certain outcomes in every program and course. The course and program wise outcomes are designed keeping the objectives and outcomes of NCF 2020 in the minds of the faculty members. The Program outcomes and course outcomes are discussed with students right at the beginning of the academic year. Outcomes of every subject are also discussed and displayed on the website of the Institution. The objectives and the outcomes of every subject are discussed while running the Bridge Courses Induction Programs in various disciplines.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	https://drive.google.com/file/d/1_8fzpIe4rPxAx--OR1Pkm2-8zaxtFqaf/view?usp=drivesdk
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

2.6.2. Before the beginning every academic year, the staff of this college knocks the doors of the students who have completed intermediate second year and inform them about the programs and courses that are available and outcomes of each program and course. This helps the students to choose groups according to their needs, interests, strengths, and opportunities. Later, the achievement of the students can be measured by assessing achievement of outcomes of courses and programs stated by the college. Every lecturer prepares a record of the students' performance in each course and each program. Assignments, Mid -I

and Mid-II are the means by which the college evaluates the Course Outcomes. While conducting mid exams' question papers are designed by giving adequate weight to all types of questions. The questions reflect each course outcomes. At the end of every semester, Dr.B.R.Ambedkar University, Etcherla conducts theory and practical exams. These examinations and evaluation procedures done by the university help the faculty whether the students have attended the determined outcomes or not. If any drawbacks and discrepancies are noted, as some of our faculty members are the conveners and members Board of Studies, they give judicious advices to the University.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	https://drive.google.com/file/d/1_8fzpIe4rPxAx--OR1Pkm2-8zaxtFqaf/view?usp=drivesdk

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

87

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	[View File](#)
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://drive.google.com/file/d/1VMBs6Q47DazriWkq5KqXQEzFwK0bkl_5/view?usp=drivesdk

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

0

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	**No File Uploaded**

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

3

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	[View File](#)

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

2

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	[View File](#)

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Our College has a regular practice to perform the extension activities such as Gender sensitization, women empowerment, and

awareness on environment protection. Most of the departments have been working on many important activities on the awareness on pollution free life with community. Apart from that both NSS Unit-1 & 2 are also contributing on many awareness programs on Red Cross day, AIDS day campaign (with Zoology department), this would make really helpful to recognize the importance with the premises.

Students learnt to work with the community during the activities in real time mode for instance an example, during the blood donation camp people who belong to villages like Vadama, N.K Rajapuram…etc and worked with few illiterates people to make awareness on the advantage of blood donation and erased their myths behind the blood donation troubles.

All the faculty members along with principal conducted several programs to encourage the female students to help their empowerment and also how to protect themselves in troubled situations . We conducted special events with girl students to enhance the knowledge about the entrepreneurship after the completion of their education.

It will give a great impact to all the students for their better carrier.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year(Data Template)	**No File Uploaded**
e-copy of the award letters	**No File Uploaded**

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

19

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	[View File](#)

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

1610

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	[View File](#)

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

2

File Description	Documents
e-copies of linkage related Document	**No File Uploaded**
Details of linkages with institutions/industries for internship (Data Template)	[View File](#)
Any additional information	**No File Uploaded**

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	**No File Uploaded**

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College having well maintained campus spread over around 5 acres of land ensuring adequate availability and optimal utilization of Physical infrastructure for teaching learning activities.

Classrooms: College having 9 number of well furnished, well

ventilated, `classes, Special remedial classes for weak and needy students.

Technology enabled learning facility: The college has ICT classrooms where the provision of multimedia learning, Wi-Fi connectivity and Internet access is given.

Seminar hall: The college has seminar hall and used for regional seminars and workshops at college level. The students are promoted for active Involvement in paper presentations, group discussions, etc.

Laboratories: The college having Botany, Chemistry, Physics and Zoology laboratories, with well equipment and utilised for conducting practical classes as per the requirement of the curriculum

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The College has well maintained campus spread over around 5 acres of land. The college has a spacious playground, indoor multipurpose gym and one yoga centre. The students at this college use the playground for playing sports and games. The local citizens of Palakonda and its nearby villagers also use our playground for doing exercises , games and sports purposes after college hours. Our physical education department conducts various indoor and outdoor sports and games and identifies the best players to encourage in participating University level/State level/ National level competitions. Our college ground is also utilized to organize inter collegiate games and sports competitions. Our college ground is only the available biggest place to organize Government Official programs relating to this revenue division. In the college day celebrations, the majority of students participated in cultural activities like drama, singing, dancing, mimicry etc.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

3

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

3

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<u>View File</u>

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template)	<u>View File</u>

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library has approximately 12000 titles covering all major fields of arts commerce and sciences . The library has a good collection of reference books. The library covers an area of a thousand square feet with sufficient reading space. The library automation is partially done with the support of soul software. The library also facilitates to access OER (Open Educational Resources) resources like National digital library, swayam, spoken tutorial, CEC , shodhganga, DOAJ, Internet archive and other online e-resources. The college provides a 100 Mbps internet facility with Wi-Fi connection to access OER content and other online resources. The library provides exclusive material to prepare for State and Civil services examinations. The library also conduct orientation classes and promote digital literacy to newly join students to access online journals and other e-resources.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File](#)

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

64

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	[View File](#)

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

A dedicated internet connectivity of bandwidth 100mbps is provided by BSNL. The campus is wi-fi enabled to promote digital flow. Internet facility is provided in the all class rooms , laboratories , offices through wi-fi. Hence paper less ambience is maintained as per indian green building counsel norms with least paper use. Faculty and students can use the wi-fi facilities. The college has Jawhar Knowledge centre (JKC) with an adequate computer laboratory having internet facility. The college plans towards the usage of Information and Communication Technology at all levels of interactions with the stakeholders by a adequate software system. This system helps the college to collect, store and manage data effectively from various departments and units. A professional network system administrator takes care of the IT related needs of the campus such as hardware and networking.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

4

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

0

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Laboratory : Laboratories are regularly maintained by the laboratory attendant. Records of equipments are maintained properly. Calibrated and serviced periodically. Major breakdown maintenance if required is carried out by external agencies. Stock verification is done yearly as a part of regular monitoring and control the laboratories.

Library: The books and Journals are maintained against disfiguring. Book maintenance is carried out regular basis to avoid further damage. Pest control is done on regular basis for maintaining books safely. Library Committee has been constituted for coordination in respect of learning resources. Update and upgrade the library contents periodically as per updates in curriculum.

Computers: The College has an adequate number of computers with Internet connections and utility softwares. Computer systems, UPS softwares, servers are maintained by outsourced technicians, Lab in charges.

Classrooms: College having 9 number of Well furnished, well ventilated, Spacious classrooms . One seminar hall also Provided with enough seating capacity and LCD projector. Cleanliness of classrooms and seminar hall is maintained on regular basis.

Greenery is maintained by the Non teaching staff. Clean and hygienic drinking water is available in the institute. Sports facilities are maintained by the Physical Education Department and the manial staff.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

607

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	**Nil**
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

143

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

143

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

6

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	**No File Uploaded**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

11

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	**No File Uploaded**

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

As student union elections were banned, The government degree college PALAKONDA the institution has adopted the practice of nominating two Class Representatives (CRs) based on academic merit and continuing by their regularity to classes and sincerity towards institution one each from the boys and girls. These representatives facilitate a number of academic, administrative and extension activities. The CRs facilitate in as teachers' assistants in conducting classroom activities such as conducting the clubs, peer teaching, pair work, remedial coaching, tutorials, and group work and the use of pedagogical

tools such as role plays, surveys, group discussions etc. They help the faculty in contacting the chronic absentees and finding out the reasons for their absence and motivating them to return to the class. They also facilitate by forming and maintaining Whatsapp groups to send notices, messages and material supplied by the faculty. They suggest student nominees from the class to act as members of various committees in the college They span the gap between the students and faculty and students and administration to convey their grievances and find solutions. They facilitate in the active participation of students in providing feedback on the curriculum, quality of teaching and learning, facilities in the college etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

4

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Government Degree College PALAKONDA has a registered Alumni Association which plays a crucial role in college affairs. The

institution has a wide variety of alumni such as businessmen, lawyers, Chartered Accountants, Government Officials, agriculturists, realtors and teachers. We have seen many institutions declaring the list of their notable alumni as a way of connecting their successes with what the college has provided them. Institutions have realised how a strong and a positive relationship with their alumni can benefit them socially, academically and professionally. Likewise even the alumni associations have realised that its not just a mere nostalgia that they associate their alma-mater with, but its much beyond that. Experiences that are shared by the alumni with students whether in time management, financial management, development of self-discipline and character, or in career management can be more easily accepted as guidance and inspiration by students. Through this way, alumni can assist in strengthening confidence, improve motivation and inculcate the right culture in line with what the university intends to convey to its students. Some of alumni of different designations were visited the college and educate the students in their fields some of them share experiences in the job, some others motivate the students into their occupations.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)   E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

VISION

The vision of the institution is to offer the need based higher education at an AFFORDABLE cost which assured the student self-

confidence moral competence and to promote Entrepreneurship among the local youth

MISSION

The mission of the college is to prepare knowledgeable ,skilled ,cultured and competent future citizens.

- To empower faculty member with high Qualification to Address the Needs of the student According to the New trends and Developments.
- To Impart knowledge to students to meet the challenges in Real life
- To encourage student to participate in the sports and games for all Round Development.
- To Organize programs to Enhance Employability of student through J.K.C and other certificate courses
- To explore the overall Development of the student by Introducing This program.
- To extend equal opportunities to learning through relevant, Integrating globalized knowledge and skill sets encompassing academics, industry and life.

The stated are the found its way for leadership and the implementation of acceptable methods for curriculum delivery, as well as a transparent and effective assessment system for defining short-term and long-term goals. Organizational structure facilitates effective communication throughout the hierarchy.

File Description	Documents
Paste link for additional information	https://gdcplkd.ac.in/aboutus.php
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

For all academic and recreational activities, the Government Degree College Palakonda rigorously adheres to decentralisation and participative administration. The Principal holds frequent staff meetings to keep the staff informed of all academic choices. The staff is given an equal opportunity to provide

suggestions and modify the principal's initiatives, and collaborative decisions are made for the benefit of the students and the institution. All circulars and orders obtained from higher authorities such as CCE and other higher bodies are communicated to staff and students via the notice board and by putting the information on the college website. Every departmental Head holds regular meetings with its members to address academic difficulties and make choices about class scheduling and testing. At the start of each academic year, various staff committees are formed to oversee the activities of IQAC, RUSA, JKC, laboratory equipment, campus discipline and cleanliness, student counselling, games and sports, website management, furniture maintenance, conducting cultural programmes, examination-related work, and so on. Students are also involved in our college's decision-making and organisational activities. This is accomplished through Student Council, which is elected by students and staff each year. Members of Student Council handle student-related concerns and bring them to the attention of college administration and higher authorities. Under the supervision of the faculty supervisor, the Student Council arranges a variety of co-curricular and extracurricular events. There are suggestion boxes accessible at the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Curriculum Development is one of the primary topics on which the Government Degree College,Palakonda is working in an effort to show its quality. The College is dedicated to providing innovative and conventional courses that will prepare students to handle the tough competition in the employment market with confidence. The College was given permission to establish Skills Based Courses such as Certificate Courses in the science and humanities areas. The majority of the College undergraduate students are studying in Telugu medium. The Government of Andhra Pradesh has made compulsory English as medium of Instruction at Undergraduate level. It enables the students to speak and write correct English with confidence in interviews. A Certificate

Course in Business Forms has been developed. This certificate has been created with the goals of increasing students' knowledge of communication skills and enhancing their managerial skills in a way that increases their chances of self-employment. Jawahar Knowledge Centre offers computer-based courses, analytical skills, Communication skills and soft skills, with the aim of educating students about computers while also improving their employability.

File Description	Documents
Strategic Plan and deployment documents on the website	[View File](#)
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The principal has formed various committees at institute and department level for the effective functioning of the organization. The objectives and functions of the committees are organized according to the instructions of the head of the institution.

Institute Level Committees:

Remedial and Bridge Class Committee

Discipline Committee

Anti Ragging Committee

Women grievance Cell (only female faculty) Committee

Student Grievance cell Committee

Admission Committee

IQAC for Academic

Audit IQAC for student regularity,

Mentoring, Parent interaction, labs & Infrastructure Monitoring

JKC

Alumni Activity Committee

Website Committee

Examination Cell Committee

Swachh Bharat for Clean Campus Waste Management (a. E- Waste, b. Solid Waste, c. Liquid Waste)

NAAC Committee

Cultural Committee

Grievance Redressal Committee

NSS UNIT-1 Committee

NSS UNIT -2 Committee

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the Institution webpage	https://gdcplkd.ac.in/administration.php
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination **A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user interfaces	View File
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Our Institution is a Government organization we give Welfare measures for teaching staff as per government norms

1 Encouragement faculty for doing part time Ph.D . All faculty members in this category are given on duty when they go for consultation with their guides and for attending research methodology course organised by the concerned universities.

2. Govt. of AP is giving Insurance policy for all the employees.

3. Maternity Leave : The women employees are extended the maternity leave as per the service rules of the Govt. of AP.

4.career advancement schemes

5.casual leaves

6.Earning leaves

7.specail casual leaves

8.optional holidays

9.ladies special leaves

10. Employee health schemes

Welfare measures for non-teaching members

1. Maternity Leave for women

2. Insurance as per Govt. of AP service rules

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	<u>View File</u>

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

4

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the

year

7

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	[View File](#)
Details of teachers attending professional development programmes during the year (Data Template)	[View File](#)

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Our college is a government organisation, and we follow to CCE guidelines.

a) Each faculty member's performance is evaluated using the Annual Performance Indicator (API).

b) Promotions are based on the UGC Career Advancement Program (CAS) proforma, which is based on the API score.

b) Promotions are based on the UGC Career Advancement Program (CAS) proforma, which is based on the API score.

c) Apart from academics, the institution engages in a wide range of activities for which faculty members are allocated extra obligations and responsibilities, which are generally voluntary. The Institute accords appropriate weightage for these contributions in their overall assessment.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Academic auditing is a technique for quantifying academic output. Government Degree College Palakonda undertakes internal and external audits on a regular basis. They are supported by qualified internal staff that carefully examine and verify each voucher for each transaction made during each financial year. As part of internal auditing, the head of the institution and the heads of the departments monitor teaching and learning activities. Each year, the Commissionerate of Collegiate Education teams up a group of faculty members, generally three to four in number, from different Government Degree Colleges in the district for external auditing. Every year, these members visit the institution to examine the teaching and learning activities of each department as well as to verify administrative records.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	[View File](#)

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Mobilization of funding through the structuralof courses, The tuition fee is the institute's main source of income. Alumni support the institute by contributing donations to acquire goods such as ceiling fans, tube lights and etc... Individual and financial contributions are sought for cultural events and festivals.

Funding Utilization: A finance committee has been formed to oversee the most optimal use of resources for various recurring and nonrecurring expenses. The finance and acquisition committees evaluate the quotations before making a final selection according to features such as cost, quality, terms of service, and so on. The main, finance, and procurement committees, as well as the accounting department, verify that expenditures stay within the budget. In this case, administrative participation is necessary.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC's primary objective is to develop a framework for systematic, continuous, and dynamic development in overall

the institutions' performance. The IQAC will contribute significantly and constructively to the Institution's post-accreditation phase. The IQAC will direct all of the Institution's activities and initiatives during the post-accreditation term towards promoting its academic quality.

Peer Education The university uses the collaborative learning approach to give students a best education. It entails student teams cooperating to solve a problem, finish a task, or generate a good. It is motivated by the fact that discussing among participants during learning is a natural and social behavior.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC holds meetings on a regular basis, with the heads of the departments once a month, presided by the principal, to review the status of academic activities like the number of classes held, the subject matter covered by the syllabi, the internal exams taken, the teaching diaries compared to the annual plan, and to spot any bottlenecks. At the conclusion of each semester, the IQAC also gathers student feedback on teaching-learning performance. The information is examined, and the measures that need to be performed for the required changes are sent to the respective departments.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://drive.google.com/file/d/1e2VjP13O zKo6z6cNnFt2hos_JAO7vquQ/view?usp=share_l ink
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

During the academic year especially women protection and empowerment cell have been constituted and different awareness programmes on women like justice for Disha, national women's day and self-defence programme were arranged. The women empowerment cell always encouraged to participate in sports and games. As a result, girls students participated in national level games and sports an succeeded in national level.All the women staff working in the college have been extended their legitimate rights such as meternity leaves ,child care leaves menstruval leave as for the rules of the state . The college contains more than 50% girls students coming from rural areas especially from tribal villages. In order to guide and create awareness among them, the women empowerment cell and senior girls students visited the tribal villages to join the college . The two girl's hostels help the girls students to strengthen education. The women empowerment cell arranged a programme in the college along with the local government area hospital lady doctor who gave valuable suggestions to the girls pertaining to health and hygienic.A large number of girls students were registered in two NSS units.The volunteers frequently visited their adopted villages to create awareness on problems of women.

File Description	Documents
Annual gender sensitization action plan	https://drive.google.com/file/d/1bAM6Lrlo F7La9NJyUE0H7cWDkGHX2XSy/view?usp=share_link
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://drive.google.com/file/d/1bAM6Lrlo F7La9NJyUE0H7cWDkGHX2XSy/view?usp=share_link

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The institution is committed to the policy of "reduce-re-use recycle" All the departments conducted swatch bharath periodically. A clean and healthy environment promotes effective learning. The institution has taken up waste management as one of its main concern. The primary focus is to reduce reuse and recycle the waste. Waste management mainly involves the collection and segregation of waste into biodegradable and non degradable materials .The non degradable waste is farther classified into recyclable and disposable waste. paper and plastic waste is sent for recycling at regular intervals. The policy of plastic free campus was strictly implemented banning plastic and polythene bags in the campus. The institution has proper disposal system of sewage water to municipal culverts beside the college. The college has already requested Palakonda municipality authorities to dispose of sewage and waste water to the culverts. In this process The microbial waste is disposed

after making it aseptic using autoclaving system. Biomedical waste is segregated and the biomedical waste management such as used syringes, needles, cotton, pop bandages handed over to municipal sewage collection. The hazardous wastes are disposed after proper neutralization with acid and alcholine agents. Radioactive waste is not generated in the college. To full fill the task every department try its best level.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	https://drive.google.com/file/d/10KlGuESc2Qbnlat1s-pj2Uu4NMe4EeLF/view?usp=share_link
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	[View File](#)
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities   E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment   5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading   A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Sevaral activities are initiated to ensure harmony towards gender,cultural ,linguistic,communal,regional socio economic diverties.the college spares no effort to ensure an inclusive environment among the staff and students. The college has a seperate code of conduct for students and faculty members ensures strict adherence to the same irrespective of their caste,creed,colour,gender and socio economic back ground . On the whole, The college has highly devoted to promote hormony among the stakeholders. Cultural activities are performed to promote cultural hormony and heritage of different regions during the celebrations of national days and regional festivals.A number of students come from tribal , sub urban, rural and boarder areas of two districts. The tribal students frequently performed their cultural and folk dance on every programmes conducted in the college.The college celebrates mother tongueday,induction programme,gradution day,college anual day,sankranthi celebrations,republic day , independence day , youth day,international womensday.Braille"s birthday,differently abled day, The celebration of constitution day, rastriya Ekata Diwas inculcate the spirit of integrity and to promote tolerance and hormony among the students.The community outreach programmes by NSS provide awareness on social issues communal hormony. The college continues its duty to provide scholarships and jagananna vidya and vasathi deevana to all eligible students.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Every year the institutions celebrates republic day and independence day to create patriotic fervour among the students on issues such as constitutional obligations, national unity and social hormony.Eqlity,integrity and equal opurtunities are the underline principles of functioningof the college. The energy conservation day was conducted on 14th December, 2021 along with lecturers and students in collaborations with the department of physics.The anti ragging sensitization programme was conducted at the begining of the academic year 2020 -2021 as part of induction programme to create awareness on the offence of ragging.The first year CBCS curriculum has a life skill course and Human Values and Professional Ethics(HVPE) which aims to inculcate values and ethics in the student community. The 25th January, 2021 was conducted national voters day as part of which a voter sensitization campaign was conducted. The newly enrolled student's voters have been sensitized on the power of vote and rights and responsibilities of citizens. The rights of the differently abled have been emphasized in the international day of persons with disabled celebrated on 3-12-2021 and Braill's birthday on 4-01-2021.The intellectuals and local business giants have been invited to deliver lectures on need for moral values and professional ethics.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	[View File](#)
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The   A. All of the above

**Code of Conduct is displayed on the website
There is a committee to monitor adherence
to the Code of Conduct Institution
organizes professional ethics programmes
for students,   teachers,
administrators and other staff   4.
Annual awareness programmes on Code of
Conduct are organized**

File Description	Documents
Code of ethics policy document	[View File](#)
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution every year observes independence day and republic day with great patriotic fervour and enthusiasm. Its main goal is to create a feeling of national integrity and solidarity and also to inculcate great values towards hormony,unity equlity,peace,nonviolence,righteous conduct and democratic spirit.An awareness programme on safety of adolescents in association with police department on the eve of police commemoration day has been conducted in the college campus in which circle – inspector and sub inpector of palakonda police station interacted with the students and guided them to the safe. The DSP of palakonda police station interacted with the students and cautioned about ragging in the college. The circle inpector gave valuable suggestions regarding anti drugs usages. The institution celebrated days of national importants such as the birth anniversaries of mahatma Gandhi ,Lal bahudur sastri and Dr.B.R.Ambetkar. The birth anniversaries of Dr.S.Radha Krishnan as"Teachersday' swamivivekananda as national youth day, srinivasa ramanujan as mathematic day,Sir C.V.Raman as national science day,Sardar vallabai patel as rastriya ekta diwas,Rajiv Gandhi as sadbavana diwas,mou-nala abulkalam ajad as national education day and sri gidugu rama panthulu as telugu

bhasa dinotsavam.The birth anniversary of Smt Savitribai pule is celebrated to mark her services rendered to women education.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

The college has been creating a huge awareness on several issues among the students and people .The college formed alumni association and conducted meetings to inspire , motivate and guide the students by the culminated position of the alumni.Its motto is to provide education and help financially to the poorest of the poor .It encourages walking and free campus from fueled vehicles. The women empowerment cell encouraged girls students to participate in sports and games eventually many girls students could participate in the national level games and succeed The department of Botany and Zoology visited farmers in rural areas to cultivate organic cultivation and demonstrated the scientific techniques of plant grafting. The Zoology , English and Economics departments provided free coaching to PG courses as a result students obtained good ranks .The students took up class in high schools and were instructed to teach some important techniques to remember tables and English spellings . N.S.S volunteers sensitized the adopted villagers on various government schemes and ways of utilizing them . The volunteers created awareness on drinking water ; alcohol , drugs , heat stress and salt consumption etc . Students distributed clay vinayaka idols in Palakonda.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	**No File Uploaded**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The institution is committed to the policy of "reduce-re-use recycle" All the departments conducted swatch Bharath periodically. A clean and healthy environment promotes effective learning. The institution has taken up waste management as one of its main concern. The primary focus is to reduce reuse and recycle the waste. Waste management mainly involves the collection and segregation of waste into biodegradable and non degradable materials .The non degradable waste is farther classified into recyclable and disposable waste. paper and plastic waste is sent for recycling at regular intervals. The policy of plastic free campus was strictly implemented banning plastic and polythene bags in the campus. The institution has proper disposal system of sewage water to municipal culverts beside the college. The college has already requested Palakonda municipality authorities to dispose of sewage and waste water to the culverts. In this process the microbial waste is disposed after making it aseptic using autoclaving system. Biomedical waste is segregated and the biomedical waste management such as used syringes, needles, cotton, pop bandages handed over to municipal sewage collection. The hazardous wastes are disposed after proper neutralization with acid and alcholine agents. Radioactive waste is not generated in the college. To full fill the task every department try its best level.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The main objective of the college is to promote the Higher Education among the rural, poor and marginalized section of the area. The College promotes the students with quality of teaching and continuous evaluation process.Every teacher maintains semester wise teaching plan, teaching dairy and curriculam plan. The College implementsthe ICT based education, assignments, field trips, study projects, paper presentation in seminars, research activities, remedial classes for slow learners, bridge classes,virtual laboratories, clean and green programmes, Curricular and co-curricular activities. The College is affliated to Dr B R A U, Sriakulam and follows the curriculum prescribed by the university. Each department in the college prepares time tables as per the number of hours prescribed by the university. The institution is cladded virtual classrooms with ICT facilities that help in effective curriculum delivery.The principal and the academic coordinator regularly monitor the coverage of syallabus as per the timetable prescribed and they suggest necessary steps to be taken up classes for covering the syllabus.Thus ,we followed effective curriculam by conducting mid examinations ,assignments and seminars to enhance the final results with a well planned documented process.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	[https://drive.google.com/file/d/1XrJN16ojZ0S08QCFu8kBl-vYSLjEDenJ/view?usp=share_link](#)

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

CIEis done in lucid and transparent way at the college level .As per the instruction of Dr.B.R.Ambedkar University ,

Etcherla , Srikakulam , every department in the college conducts two mid examinations under internal assessment and take the average of two mid examinations for 15 marks. In the rest of the 10 marks , 5 marks are earmarked for assignment/ stuent presentation/ field trips and other 5 marks are for viva and attendance.The schedule of the internal exams is circulated to the students at the beginning of the semester. In internal assessment, the student's progression is measured by taking the participation of the students in class level seminars , field trips, assignments, study projects and marks scored in Mid-I and Mid-II examinations. Every student submit their seminar papers, assignment books at the end of the semester. These internal marks are posted through online for the consideration of the university officials. These 25 marks are added with theory marks at the end of the final result of every semester. In addition to CIE, every department organises Elocution , Essay Writing, Quiz competitions and group discussion to assess the students' Communication skills, Interpersonal Skills and other life skills .

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

4

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

3

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

86/565

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on

programs during the year

56

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The university integrates the courses relating to professional ethics, Gender, Human values and environmental under lifeskills and skill development courses. Asthe compulsory course like "HVPE" for the first semester is the important part of curriculum, the students can comprehened the importance of ethics and values in their personnel and professional life. This college observes the days of National and international importance.These kind of programmes cultivate the moral, ethical and social values among the students. This college comprises the women empowerment cell which ensures to solve girl student problems.The cell encourages girls to participate in sports and games at all levels. Subsequently, many students participated and succeded in national level sports.Awarness about environment is necessary for the protection of future generation and survival of human life. The college celebrates the day of national importance as Earth day, Environmental day and Ozone day. The NSS volunteers actively participated in Environmental programmes. Seminars on Waste management, environmental protection, water conservation, prevention of plastic usage are conducted to promote awareness among the students.The college has botonical garden with several medicinal plants species and the students are actively involved in their maintaince of botanical garden neatly.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

0

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	No File Uploaded

1.3.3 - Number of students undertaking project work/field work/ internships

0

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	No File Uploaded

1.4 - Feedback System	
1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows	B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://drive.google.com/file/d/1dVPv8JFQ7EhkTaFmm9ueu4yZMj4QoDC-/view?usp=share_link

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

220

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

185

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

As every class is heterogeneous, bifurcation of students in two advanced and slow learners is very much essential in teaching process. Hence, after completion of admissions every academic year, the students are classified into two categories by testing their previous knowledge. This categorisation helps the students and teacher to run the teaching learning smoothly. After identifying the students, special classes are taken for the dull students on par with the regular classes. In this regard, the faculty of our college conduct assignments, slip tests, mid-exams to assess the student's standards as and when necessary. After completion of bifurcation of the students, the following steps are taken by the faculty members. After administering the assessment tools, the institution should the faculty results to identify which students are performing at an advanced level and which are struggling. Based on the results of the assessments, the institution can plan special programs for advanced learners and slow learners. For advanced learners, these programs could include honours courses, gifted and talented programs, and enrichment activities. For

slow learners, the programs could include remedial courses, one-on-one tutoring, or specialized support services.

File Description	Documents
Link for additional Information	https://drive.google.com/file/d/1_--qjR YejpQIHfIu9ltzxEs17aAiwurP/view?usp=dri vesdk
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
488	18

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

. Student Centric Approaches make the classes very effective in teaching and learning process. In order to improve students' role in the class, we need to adopt new methods in teaching. As much as possible, we need to minimise the usage of teacher's talk time rather than student's talk time. Participative learning, and problem-solving methodologies are becoming increasingly popular in educational settings as they are known to enhance learning experiences. Here are some ways in which these methods can be used to improve the learning experiences of students. Field trips, Field projects enhance the participation of the students in teaching learning process. As per the framework of NCF 2020, the APSCHE with the association of CCE and Dr.B.R. Ambedkar University, Etcherla, Srikakulam has imported Internship Programs and Community Service Projects in the Curriculum. Internships, CSPs and Field projects promote Experiential learning. Experiential learning is a hands-on approach that encourages students to learn by doing. It involves activities such as field trips, hands-on experiments, simulations, and role-playing. Experiential learning helps students to apply

**theoretical concepts in real-world situations, which can make
learning more engaging and relevant. It also promotes
critical thinking and problem-solving skills.**

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	https://drive.google.com/file/d/1_5Ycv9vsy7VV07xZmjcMY2ISwFLBQ6Dc/view?usp=drivesdk

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

**After Covid-19, the entire scenario of teaching learning
process has metamorphosed into new shapes and got
overwhelming changes in its form. The importance of Blended
learning has influentially increased at all levels of
teaching. This resulted the teachers to learn ICT based
teaching and evaluation. Like blessing in disguise, it helped
the teachers to acquire more technical skills. The students
also are also habituated to listen the lesson through Online
plot forms like Google Class, Google Meet, Zoom Meetings, G-
Suit etc. Faculty of our college learnt how to use online
resources such as e-books, videos, podcasts, and online The
college adopts various effective teaching methodologies to
impart knowledge and skills among the students of all
classes. Use of ICT enabled teaching, e-learning resources
and online courses are promoted by the college. In order to
make teaching-learning process more outcome-oriented and
student-centric, the College has facilitated the use of
technology by providing Wi-fi to all the staff. This makes
the classroom teaching methods more effective , relevant and
contemporary. Various online plot form tools are being used
in the teaching process for information exchange and minor
evaluation.**

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://docs.google.com/document/d/1_FyL7Y_ovaCm7_4wyGF31ZgzY56TKezU/edit?usp=drivesdk&ouid=101607395161928513380&rtpof=true&sd=true

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

17

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	[View File](#)
Circulars pertaining to assigning mentors to mentees	[View File](#)
mentor/mentee ratio	[View File](#)

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

18

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File](#)
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	[View File](#)

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

2

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	[View File](#)

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

184

File Description	Documents
Any additional information	[View File](#)
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	[View File](#)

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Internal assessment is done in lucid and transparent way at the college level . Our college has an examination committee headed by a convener and a few members. It guides the faculty members in doing internal evaluation as and when necessary. As per the instruction of Dr.B.R.Ambedkar University , Etcherla , Srikakulam , every department in the college conducts internal assessment for 25 marks . The schedule of the internal exams is circulated to the students at the beginning of the semester. The mentors sensitise the students about different internal assessment methods that are being used and the way in which the internal assessment is being carried out in an efficient and transparent manner. In internal assessment, the astudent's progression is measured by taking the participation of the students in class level seminars , field trips, assignments, study projects and marks scored in Mid-I and Mid-II examinations. Every student submit

their seminar papers, assignment books at the end of the semester. These internal marks are posted through online for the consideration of the university officials. These 25 marks are added with theory marks at the end of the final result of every semester.

File Description	Documents
Any additional information	View File
Link for additional information	https://drive.google.com/file/d/1ZuBXVHeYkbTTEPnwMRiaXb3qNJZRfx7k/view?usp=drivesdk

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Examinations system is the heart of the any academic institution. It is noted that the college must have a honest and committed examination body at the college level In order to conduct all kinds of internal examinations . Hence, a Committee has been constituted with a convener and a few members. This committee executes examination process abiding by the examinations rules and regulations of the university and college under the guidance of the Principal of the college. The committee takes all highest possible measures to conduct the exams in the best way without any bias, partiality and nepotism. This college is affiliated to Dr B..R.. Ambedkar University, Etcherla, Srikakulam. In accordance with the university academic calendar, the committee schedules internal exams timetable and conducts examinations. Every faculty member values answer papers and announces marks in the classroom. The committee takes care of the issues such as exam time table, i room planning and evaluation of scripts and entry of marks in the department and college marks register and university website portal as well. If students rises any objection in connection with uncovered questions, valuation and marks , the committee resolves the throug the mechanism of grievance redressal.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://drive.google.com/file/d/1_8fzpI e4rPxAx--OR1Pkm2-8zaxtFgaf/view?usp=dri vesdk

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The College strongly agrees that the ultimate goal of any education is merely futile without achieving determined outcome at the end.The academic coordinator conducts a meeting and discusses Course Outcomes (COs), Program Outcomes (POs) and Program-Specific Outcomes (POs) of the college programs at the commencement of the academic year. The course outcomes of practical syllabus are also informed to the faculty and the students as well. Consequently, every department fixes certain outcomes in every program and course. The course and program wise outcomes are designed keeping the objectives and outcomes of NCF 2020 in the minds of the faculty members. The Program outcomes and course outcomes are discussed with students right at the beginning of the academic year. Outcomes of every subject are also discussed and displayed on the website of the Institution. The objectives and the outcomes of every subject are discussed while running the Bridge Courses Induction Programs in various disciplines.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	https://drive.google.com/file/d/1_8fzpI e4rPxAx--OR1Pkm2-8zaxtFgaf/view?usp=dri vesdk
Upload COs for all courses (exemplars from Glossary)	[View File](#)

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

2.6.2. Before the beginning every academic year, the staff of this college knocks the doors of the students who have completed intermediate second year and inform them about the programs and courses that are available and outcomes of each program and course. This helps the students to choose groups according to their needs, interests, strengths, and opportunities. Later, the achievement of the students can be measured by assessing achievement of outcomes of courses and programs stated by the college. Every lecturer prepares a record of the students' performance in each course and each program. Assignments, Mid -I and Mid-II are the means by which the college evaluates the Course Outcomes. While conducting mid exams' question papers are designed by giving adequate weight to all types of questions. The questions reflect each course outcomes. At the end of every semester, Dr.B.R.Ambedkar University, Etcherla conducts theory and practical exams. These examinations and evaluation procedures done by the university help the faculty whether the students have attended the determined outcomes or not. If any drawbacks and discrepancies are noted, as some of our faculty members are the conveners and members Board of Studies, they give judicious advices to the University.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	https://drive.google.com/file/d/1_8fzpIe4rPxAx--OR1Pkm2-8zaxtFqaf/view?usp=drivesdk

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

87

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	[View File](#)
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://drive.google.com/file/d/1VMBs6Q47DazriWkg5KqXQEzFwK0bkl_5/view?usp=drivesdk

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	**No File Uploaded**

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

3

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	[View File](#)

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

2

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Our College has a regular practice to perform the extension activities such as Gender sensitization, women empowerment, and awareness on environment protection. Most of the departments have been working on many important activities on the awareness on pollution free life with community. Apart from that both NSS Unit-1 & 2 are also contributing on many awareness programs on Red Cross day, AIDS day campaign (with Zoology department), this would make really helpful to recognize the importance with the premises.

Students learnt to work with the community during the activities in real time mode for instance an example, during the blood donation camp people who belong to villages like Vadama, N.K Rajapuram…etc and worked with few illiterates people to make awareness on the advantage of blood donation and erased their myths behind the blood donation troubles.

All the faculty members along with principal conducted several programs to encourage the female students to help their empowerment and also how to protect themselves in troubled situations . We conducted special events with girl students to enhance the knowledge about the entrepreneurship after the completion of their education.

It will give a great impact to all the students for their better carrier.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

19

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during

the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

1610

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<u>View File</u>

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

2

File Description	Documents
e-copies of linkage related Document	**No File Uploaded**
Details of linkages with institutions/industries for internship (Data Template)	<u>View File</u>
Any additional information	**No File Uploaded**

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	**No File Uploaded**

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning. viz., classrooms, laboratories, computing equipment etc.

The College having well maintained campus spread over around 5 acres of land ensuring adequate availability and optimal utilization of Physical infrastructure for teaching learning activities.

Classrooms: College having 9 number of well furnished, well ventilated, `classes, Special remedial classes for weak and needy students.

Technology enabled learning facility: The college has ICT classrooms where the provision of multimedia learning, Wi-Fi connectivity and Internet access is given.

Seminar hall: The college has seminar hall and used for regional seminars and workshops at college level. The students are promoted for active Involvement in paper presentations, group discussions, etc.

Laboratories: The college having Botany, Chemistry, Physics and Zoology laboratories, with well equipment and utilised for conducting practical classes as per the requirement of the curriculum

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The College has well maintained campus spread over around 5 acres of land. The college has a spacious playground, indoor multipurpose gym and one yoga centre. The students at this college use the playground for playing sports and games. The local citizens of Palakonda and its nearby villagers also use our playground for doing exercises , games and sports purposes after college hours. Our physical education department conducts various indoor and outdoor sports and games and identifies the best players to encourage in participating University level/State level/ National level competitions. Our college ground is also utilized to organize inter collegiate games and sports competitions. Our college ground is only the available biggest place to organize Government Official programs relating to this revenue division. In the college day celebrations, the majority of students participated in cultural activities like drama, singing, dancing, mimicry etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

3

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

3

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template)	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library has approximately 12000 titles covering all major fields of arts commerce and sciences . The library has a good collection of reference books. The library covers an area of a thousand square feet with sufficient reading space. The library automation is partially done with the support of soul software. The library also facilitates to access OER (Open Educational Resources) resources like National digital library, swayam, spoken tutorial, CEC , shodhganga, DOAJ, Internet archive and other online e-resources. The college provides a 100 Mbps internet facility with Wi-Fi connection to access OER content and other online resources. The library provides exclusive material to prepare for State and Civil services examinations. The library also conduct orientation

classes and promote digital literacy to newly join students to access online journals and other e-resources.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**E. None of the above**

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

64

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	<u>View File</u>

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

A dedicated internet connectivity of bandwidth 100mbps is provided by BSNL. The campus is wi-fi enabled to promote digital flow. Internet facility is provided in the all class rooms , laboratories , offices through wi-fi. Hence paper less ambience is maintained as per indian green building counsel norms with least paper use. Faculty and students can use the wi-fi facilities. The college has Jawhar Knowledge centre (JKC) with an adequate computer laboratory having internet facility. The college plans towards the usage of Information and Communication Technology at all levels of interactions with the stakeholders by a adequate software system. This system helps the college to collect, store and manage data effectively from various departments and units. A professional network system administrator takes care of the IT related needs of the campus such as hardware and networking.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

4

File Description	Documents
Upload any additional information	**No File Uploaded**
Student – computer ratio	<u>View File</u>

4.3.3 - Bandwidth of internet connection in the Institution	A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

0

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Laboratory : Laboratories are regularly maintained by the laboratory attendant. Records of equipments are maintained properly. Calibrated and serviced periodically. Major breakdown maintenance if required is carried out by external agencies. Stock verification is done yearly as a part of regular monitoring and control the laboratories.

Library: The books and Journals are maintained against disfiguring. Book maintenance is carried out regular basis to

avoid further damage. Pest control is done on regular basis for maintaining books safely. Library Committee has been constituted for coordination in respect of learning resources. Update and upgrade the library contents periodically as per updates in curriculum.

Computers: The College has an adequate number of computers with Internet connections and utility softwares. Computer systems, UPS softwares, servers are maintained by outsourced technicians, Lab in charges.

Classrooms: College having 9 number of Well furnished, well ventilated, Spacious classrooms . One seminar hall also Provided with enough seating capacity and LCD projector. Cleanliness of classrooms and seminar hall is maintained on regular basis.

Greenery is maintained by the Non teaching staff. Clean and hygienic drinking water is available in the institute. Sports facilities are maintained by the Physical Education Department and the manial staff.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

607

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	[View File](#)
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	**No File Uploaded**

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**A. All of the above**

File Description	Documents
Link to institutional website	**Nil**
Any additional information	[View File](#)
Details of capability building and skills enhancement initiatives (Data Template)	[View File](#)

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

143

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

143

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

6

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

11

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural

activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	**No File Uploaded**

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

As student union elections were banned, The government degree college PALAKONDA the institution has adopted the practice of nominating two Class Representatives (CRs) based on academic merit and continuing by their regularity to classes and sincerity towards institution one each from the boys and girls. These representatives facilitate a number of academic, administrative and extension activities. The CRs facilitate in as teachers' assistants in conducting classroom activities such as conducting the clubs, peer teaching, pair work, remedial coaching, tutorials, and group work and the use of pedagogical tools such as role plays, surveys, group discussions etc. They help the faculty in contacting the chronic absentees and finding out the reasons for their absence and motivating them to return to the class. They also facilitate by forming and maintaining Whatsapp groups to send notices, messages and material supplied by the faculty. They suggest student nominees from the class to act as members of various committees in the college They span the gap between the students and faculty and students and administration to convey their grievances and find solutions. They facilitate in the active participation of students in providing feedback on the curriculum, quality of teaching and learning, facilities in the college etc.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

4

File Description	Documents
Report of the event	[View File](#)
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	[View File](#)

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Government Degree College PALAKONDA has a registered Alumni Association which plays a crucial role in college affairs. The institution has a wide variety of alumni such as businessmen, lawyers, Chartered Accountants, Government Officials, agriculturists, realtors and teachers. We have seen many institutions declaring the list of their notable alumni as a way of connecting their successes with what the college has provided them. Institutions have realised how a strong and a positive relationship with their alumni can benefit them socially, academically and professionally. Likewise even the alumni associations have realised that its not just a mere nostalgia that they associate their alma-mater with, but its much beyond that. Experiences that are shared by the alumni with students whether in time

management, financial management, development of self-discipline and character, or in career management can be more easily accepted as guidance and inspiration by students. Through this way, alumni can assist in strengthening confidence, improve motivation and inculcate the right culture in line with what the university intends to convey to its students. Some of alumni of different designations were visited the college and educate the students in their fields some of them share experiences in the job, some others motivate the students into their occupations.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

VISION

The vision of the institution is to offer the need based higher education at an AFFORDABLE cost which assured the student self-confidence moral competence and to promote Entrepreneurship among the local youth

MISSION

The mission of the college is to prepare knowledgeable ,skilled ,cultured and competent future citizens.

- ○ To empower faculty member with high Qualification to Address the Needs of the student According to the New trends and Developments.

- **To Impart knowledge to students to meet the challenges in Real life**
- **To encourage student to participate in the sports and games for all Round Development.**
- **To Organize programs to Enhance Employability of student through J.K.C and other certificate courses**
- **To explore the overall Development of the student by Introducing This program.**
- **To extend equal opportunities to learning through relevant, Integrating globalized knowledge and skill sets encompassing academics, industry and life.**

The stated are the found its way for leadership and the implementation of acceptable methods for curriculum delivery, as well as a transparent and effective assessment system for defining short-term and long-term goals. Organizational structure facilitates effective communication throughout the hierarchy.

File Description	Documents
Paste link for additional information	https://gdcplkd.ac.in/aboutus.php
Upload any additional information	**No File Uploaded**

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

For all academic and recreational activities, the Government Degree College Palakonda rigorously adheres to decentralisation and participative administration. The Principal holds frequent staff meetings to keep the staff informed of all academic choices. The staff is given an equal opportunity to provide suggestions and modify the principal's initiatives, and collaborative decisions are made for the benefit of the students and the institution. All circulars and orders obtained from higher authorities such as CCE and other higher bodies are communicated to staff and students via the notice board and by putting the information on the college website. Every departmental Head holds regular meetings with its members to address academic difficulties and make choices about class scheduling and testing. At the start of each academic year, various staff committees are formed to oversee the activities of IQAC, RUSA, JKC,

laboratory equipment, campus discipline and cleanliness, student counselling, games and sports, website management, furniture maintenance, conducting cultural programmes, examination-related work, and so on. Students are also involved in our college's decision-making and organisational activities. This is accomplished through Student Council, which is elected by students and staff each year. Members of Student Council handle student-related concerns and bring them to the attention of college administration and higher authorities. Under the supervision of the faculty supervisor, the Student Council arranges a variety of co-curricular and extracurricular events. There are suggestion boxes accessible at the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Curriculum Development is one of the primary topics on which the Government Degree College,Palakonda is working in an effort to show its quality. The College is dedicated to providing innovative and conventional courses that will prepare students to handle the tough competition in the employment market with confidence. The College was given permission to establish Skills Based Courses such as Certificate Courses in the science and humanities areas. The majority of the College undergraduate students are studying in Telugu medium. The Government of Andhra Pradesh has made compulsory English as medium of Instruction at Undergraduate level. It enables the students to speak and write correct English with confidence in interviews. A Certificate Course in Business Forms has been developed. This certificate has been created with the goals of increasing students' knowledge of communication skills and enhancing their managerial skills in a way that increases their chances of self-employment. Jawahar Knowledge Centre offers computer-based courses, analytical skills, Communication skills and soft skills, with the aim of educating students about computers while also improving their employability.

File Description	Documents
Strategic Plan and deployment documents on the website	[View File](#)
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The principal has formed various committees at institute and department level for the effective functioning of the organization. The objectives and functions of the committees are organized according to the instructions of the head of the institution.

Institute Level Committees:

Remedial and Bridge Class Committee

Discipline Committee

Anti Ragging Committee

Women grievance Cell (only female faculty) Committee

Student Grievance cell Committee

Admission Committee

IQAC for Academic

Audit IQAC for student regularity,

Mentoring, Parent interaction, labs & Infrastructure Monitoring JKC

Alumni Activity Committee

Website Committee

Examination Cell Committee

Swachh Bharat for Clean Campus Waste Management (a. E- Waste, b. Solid Waste, c. Liquid Waste)

NAAC Committee

Cultural Committee

Grievance Redressal Committee

NSS UNIT-1 Committee

NSS UNIT -2 Committee

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the Institution webpage	https://gdcplkd.ac.in/administration.php
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user interfaces	View File
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Our Institution is a Government organization we give Welfare

measures for teaching staff as per government norms

1 Encouragement faculty for doing part time Ph.D . All faculty members in this category are given on duty when they go for consultation with their guides and for attending research methodology course organised by the concerned universities.

2. Govt. of AP is giving Insurance policy for all the employees.

3. Maternity Leave : The women employees are extended the maternity leave as per the service rules of the Govt. of AP.

4.career advancement schemes

5.casual leaves

6.Earning leaves

7.specail casual leaves

8.optional holidays

9.ladies special leaves

10. Employee health schemes

Welfare measures for non-teaching members

1. Maternity Leave for women

2. Insurance as per Govt. of AP service rules

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the

year
0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

4

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

7

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	[View File](#)
Details of teachers attending professional development programmes during the year (Data Template)	[View File](#)

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Our college is a government organisation, and we follow to CCE guidelines.

a) Each faculty member's performance is evaluated using the Annual Performance Indicator (API).

b) Promotions are based on the UGC Career Advancement Program (CAS) proforma, which is based on the API score.

b) Promotions are based on the UGC Career Advancement Program (CAS) proforma, which is based on the API score.

c) Apart from academics, the institution engages in a wide range of activities for which faculty members are allocated extra obligations and responsibilities, which are generally voluntary. The Institute accords appropriate weightage for these contributions in their overall assessment.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the

various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Academic auditing is a technique for quantifying academic output. Government Degree College Palakonda undertakes internal and external audits on a regular basis. They are supported by qualified internal staff that carefully examine and verify each voucher for each transaction made during each financial year. As part of internal auditing, the head of the institution and the heads of the departments monitor teaching and learning activities. Each year, the Commissionerate of Collegiate Education teams up a group of faculty members, generally three to four in number, from different Government Degree Colleges in the district for external auditing. Every year, these members visit the institution to examine the teaching and learning activities of each department as well as to verify administrative records.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	[View File](#)

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Mobilization of funding through the structuralof courses, The tuition fee is the institute's main source of income. Alumni support the institute by contributing donations to acquire goods such as ceiling fans, tube lights and etc... Individual and financial contributions are sought for cultural events and festivals.

Funding Utilization: A finance committee has been formed to oversee the most optimal use of resources for various recurring and nonrecurring expenses. The finance and acquisition committees evaluate the quotations before making a final selection according to features such as cost, quality, terms of service, and so on. The main, finance, and procurement committees, as well as the accounting department, verify that expenditures stay within the budget. In this case, administrative participation is necessary.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File]()

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC's primary objective is to develop a framework for systematic, continuous, and dynamic development in overall

the institutions' performance. The IQAC will contribute significantly and constructively to the Institution's post-accreditation phase. The IQAC will direct all of the Institution's activities and initiatives during the post-accreditation term towards promoting its academic quality.

Peer Education The university uses the collaborative learning approach to give students a best education. It entails student teams cooperating to solve a problem, finish a task, or generate a good. It is motivated by the fact that discussing among participants during learning is a natural and social behavior.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC holds meetings on a regular basis, with the heads of the departments once a month, presided by the principal, to review the status of academic activities like the number of classes held, the subject matter covered by the syllabi, the internal exams taken, the teaching diaries compared to the annual plan, and to spot any bottlenecks. At the conclusion of each semester, the IQAC also gathers student feedback on teaching-learning performance. The information is examined, and the measures that need to be performed for the required changes are sent to the respective departments.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://drive.google.com/file/d/1e2VjP13OzKo6z6cNnFt2hos_JAO7vquQ/view?usp=share_link
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

During the academic year especially women protection and empowerment cell have been constituted and different awareness programmes on women like justice for Disha, national women's day and self-defence programme were arranged. The women empowerment cell always encouraged to participate in sports and games. As a result, girls students participated in national level games and sports an succeeded in national level.All the women staff working in the college have been extended their legitimate rights such as meternity leaves ,child care leaves menstruval leave as for the rules of the state . The college contains more than 50% girls students coming from rural areas especially from tribal villages. In order to guide and create awareness among them, the women empowerment cell and senior girls students visited the tribal villages to join the college . The two girl's hostels help the girls students to strengthen education. The women empowerment cell arranged a programme in the college along with the local government area hospital lady doctor who gave valuable suggestions to the girls pertaining to health and hygienic.A large number of girls students were registered in two NSS units.The volunteers frequently visited their adopted villages to create awareness on problems of women.

File Description	Documents
Annual gender sensitization action plan	https://drive.google.com/file/d/1bAM6Lr loF7La9NJyUE0H7cWDkGHX2XSy/view?usp=sha re_link
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://drive.google.com/file/d/1bAM6Lr loF7La9NJyUE0H7cWDkGHX2XSy/view?usp=sha re_link

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**D. Any 1 of the above**

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The institution is committed to the policy of "reduce-re-use recycle" All the departments conducted swatch bharath periodically. A clean and healthy environment promotes effective learning. The institution has taken up waste management as one of its main concern. The primary focus is to reduce reuse and recycle the waste. Waste management mainly involves the collection and segregation of waste into biodegradable and non degradable materials .The non degradable waste is farther classified into recyclable and disposable waste. paper and plastic waste is sent for recycling at regular intervals. The policy of plastic free campus was strictly implemented banning plastic and polythene bags in the campus. The institution has proper disposal

system of sewage water to municipal culverts beside the college. The college has already requested Palakonda municipality authorities to dispose of sewage and waste water to the culverts. In this process The microbial waste is disposed after making it aseptic using autoclaving system. Biomedical waste is segregated and the biomedical waste management such as used syringes, needles, cotton, pop bandages handed over to municipal sewage collection. The hazardous wastes are disposed after proper neutralization with acid and alcholine agents. Radioactive waste is not generated in the college. To full fill the task every department try its best level.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	https://drive.google.com/file/d/10KlGuESc2Qbnlat1s-pj2Uu4NMe4EeLF/view?usp=share_link
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus | B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: | A. Any 4 or All of the above

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	[View File](#)
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**E. None of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading	**A. Any 4 or all of the above**

software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	

File Description	Documents
Geo tagged photographs / videos of the facilities	<u>View File</u>
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Sevaral activities are initiated to ensure harmony towards gender,cultural ,linguistic,communal,regional socio economic diverties.the college spares no effort to ensure an inclusive environment among the staff and students. The college has a seperate code of conduct for students and faculty members ensures strict adherence to the same irrespective of their caste,creed,colour,gender and socio economic back ground . On the whole, The college has highly devoted to promote hormony among the stakeholders. Cultural activities are performed to promote cultural hormony and heritage of different regions during the celebrations of national days and regional festivals.A number of students come from tribal , sub urban, rural and boarder areas of two districts. The tribal students frequently performed their cultural and folk dance on every programmes conducted in the college.The college celebrates mother tongueday,induction programme,gradution day,college anual day,sankranthi celebrations,republic day , independence day , youth day,international womensday.Braille"s birthday,differently abled day, The celebration of constitution day, rastriya Ekata Diwas inculcate the spirit of integrity and to promote tolerance and hormony among the students.The community outreach programmes by NSS provide awareness on social issues communal hormony. The college

continues its duty to provide scholarships and jagananna vidya and vasathi deevana to all eligible students.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<u>View File</u>
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Every year the institutions celebrates republic day and independence day to create patriotic fervour among the students on issues such as constitutional obligations, national unity and social hormony.Eqlity,integrity and equal opurtunities are the underline principles of functioningof the college. The energy conservation day was conducted on 14th December, 2021 along with lecturers and students in collaborations with the department of physics.The anti ragging sensitization programme was conducted at the begining of the academic year 2020 -2021 as part of induction programme to create awareness on the offence of ragging.The first year CBCS curriculum has a life skill course and Human Values and Professional Ethics(HVPE) which aims to inculcate values and ethics in the student community. The 25th January, 2021 was conducted national voters day as part of which a voter sensitization campaign was conducted. The newly enrolled student's voters have been sensitized on the power of vote and rights and responsibilities of citizens. The rights of the differently abled have been emphasized in the international day of persons with disabled celebrated on 3-12-2021 and Braill's birthday on 4-01-2021.The intellectuals and local business giants have been invited to deliver lectures on need for moral values and professional ethics.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	**A. All of the above**

File Description	Documents
Code of ethics policy document	[View File](#)
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution every year observes independence day and republic day with great patriotic fervour and enthusiasm. Its main goal is to create a feeling of national integrity and solidarity and also to inculcate great values towards hormony,unity equlity,peace,nonviolence,righteous conduct and democratic spirit.An awareness programme on safety of adolescents in association with police department on the eve

of police commemoration day has been conducted in the college campus in which circle – inspector and sub inpector of palakonda police station interacted with the students and guided them to the safe. The DSP of palakonda police station interacted with the students and cautioned about ragging in the college. The circle inpector gave valuable suggestions regarding anti drugs usages. The institution celebrated days of national importants such as the birth anniversaries of mahatma Gandhi ,Lal bahudur sastri and Dr.B.R.Ambetkar. The birth anniversaries of Dr.S.Radha Krishnan as"Teachersday' swamivivekananda as national youth day, srinivasa ramanujan as mathematic day,Sir C.V.Raman as national science day,Sardar vallabai patel as rastriya ekta diwas,Rajiv Gandhi as sadbavana diwas,mou-nala abulkalam ajad as national education day and sri gidugu rama panthulu as telugu bhasa dinotsavam.The birth anniversary of Smt Savitribai pule is celebrated to mark her services rendered to women education.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	[View File]()
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

The college has been creating a huge awareness on several issues among the students and people .The college formed alumni association and conducted meetings to inspire , motivate and guide the students by the culminated position of the alumni.Its motto is to provide education and help financially to the poorest of the poor .It encourages walking and free campus from fueled vehicles. The women empowerment cell encouraged girls students to participate in sports and games eventually many girls students could participate in the national level games and succeed The department of Botany and Zoology visited farmers in rural areas to cultivate organic cultivation and demonstrated the scientific techniques of plant grafting. The Zoology , English and Economics

departments provided free coaching to PG courses as a result students obtained good ranks .The students took up class in high schools and were instructed to teach some important techniques to remember tables and English spellings . N.S.S volunteers sensitized the adopted villagers on various government schemes and ways of utilizing them . The volunteers created awareness on drinking water ; alcohol , drugs , heat stress and salt consumption etc . Students distributed clay vinayaka idols in Palakonda.

File Description	Documents
Best practices in the Institutional web site	[View File](#)
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The institution is committed to the policy of "reduce-re-use recycle" All the departments conducted swatch Bharath periodically. A clean and healthy environment promotes effective learning. The institution has taken up waste management as one of its main concern. The primary focus is to reduce reuse and recycle the waste. Waste management mainly involves the collection and segregation of waste into biodegradable and non degradable materials .The non degradable waste is farther classified into recyclable and disposable waste. paper and plastic waste is sent for recycling at regular intervals. The policy of plastic free campus was strictly implemented banning plastic and polythene bags in the campus. The institution has proper disposal system of sewage water to municipal culverts beside the college. The college has already requested Palakonda municipality authorities to dispose of sewage and waste water to the culverts. In this process the microbial waste is disposed after making it aseptic using autoclaving system. Biomedical waste is segregated and the biomedical waste management such as used syringes, needles, cotton, pop bandages handed over to municipal sewage collection. The hazardous wastes are disposed after proper neutralization with acid and alcholine agents. Radioactive waste is not generated in the college. To full fill the task every department try its best level.

File Description	Documents
Appropriate web in the Institutional website	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.3.2 - Plan of action for the next academic year

The college has with the affiliation of Dr B R Ambedkar university Etcharla , Srikakulam been obtaining 1 st and 2nd position of degree results in every semesters and shaping some thousands of students' lives with its management resources. Plan of action for 2021-22 1.To improve infrastructural facilities in classrooms,laboratories,playground and toilets to students and staff. 2.To integrate national education policy [N.E.P 2020] into curriculum for better employment. 3.To implement community service projects/internships. 4.To enhance the research by students and staff 5.To extend more M.O.U s with many organisations 6.To visit more field trips by all departments 7. To enhance the results , take up free coaching to PG admissions and participates the students into national level sports and games . 8.To strethen admissions into degree courses. 9.To convert the library into digital . 9. To optimize integration of technology to teaching ,learning and evaluation. 10.To enhance certificate courses by every department 11. To build more buildings with RUSA funds. 12. To give top priority to health and hygiene among staff and students. 13.To sensitize the people and students on many recurring problems in the society by the N.S.S units. 14.To provide more scholarships to all eligible students irrespective of caste and creed.